

**NOTICE FOR REGISTRATION  
OF CONSULTANTS  
AS TECHNICAL & PROCUREMENT  
EXPERTS**

**Export-Import Bank of India**



REFERENCE NO. GEN-316 / INFRA / REG-01

**FEBRUARY 10, 2025**

## **DISCLAIMER**

The information provided in these 'Notice for Registration of Consultants as Technical and Procurement Experts with Export-Import Bank of India' (Registration Document ) or information shared subsequently with the Applicant(s) by or on behalf of Export-Import Bank of India (India Exim Bank or the Bank), whether in documentary or digital form, is subject to the terms and conditions outlined in this Registration Document and any additional terms and conditions under which such information is provided.

This Registration Document is not an agreement and is neither an offer nor an invitation by India Exim Bank to the prospective Applicants. India Exim Bank has the right to interpret the information submitted in the Application Form based on common usage of terminologies and phrases in public procurement. The interpretation of India Exim Bank shall be final and binding on the Applicants. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. India Exim Bank shall not be liable in any manner whatsoever for any costs or other expenses incurred by an Applicant in preparation or submission of the Application, regardless of the conduct or outcome of the Registration Process.

This Registration Document may not be appropriate for all persons and Applicants, and it is not possible for India Exim Bank, its employees or advisors to consider the objectives, financial situation and particular needs of each party or Applicant who reads or uses this Application Document. The assumptions, assessments, statements and information contained in this Registration Document may not be accurate, complete or adequate. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this Registration Document and obtain independent advice from appropriate sources. India Exim Bank shall not be liable to any Applicant for any consequential or indirect damages, including but not limited to financial loss which may arise due to any contingent decisions of the Applicant based on this Registration Document.

Applicants may please note that the purpose of the Registration Process detailed in this Registration Document is to create a database of potential Consultants / Experts,

and registration of any consultant does not endorse the registered consultants' technical or financial strengths, or project execution capabilities, nor does it guarantee any preference towards award of any prospective assignment. Nothing in this Registration Document shall be construed as creating any contractual relationship between India Exim Bank and any Applicant or registered Consultant.

India Exim Bank also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Applicant upon the statements contained in this Registration Document. India Exim Bank may, at its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Registration Document.

## NOTICE FOR REGISTRATION OF CONSULTANTS

Ref No. GEN-316 / INFRA / REG-01

Dated: February 10, 2025

### **Registration of Consultants as Technical & Procurement Experts with India Exim Bank**

1. The Export-Import Bank of India [hereafter India Exim Bank, or the Bank], from time to time carries out various activities, including but not limited to, inter-alia, preparation / vetting of Project Feasibility Reports; vetting of Detailed Project Reports; appointment of Lender's Independent Engineer etc. during project execution; preparation of Project Impact Assessment reports and also undertakes various procurement activities.
2. In order to facilitate expeditious onboarding of relevant experts for undertaking activities as outlined in this Registration Document or any other activities as the Bank may be required to carry out in relation to projects being financed under various programmes of the Bank, India Exim Bank invites eligible Indian entities for registration of Consultants as Technical and Procurement Experts with India Exim Bank by submitting the 'Application for Registration' in offline mode in accordance with provisions of this Registration Document.
3. The registration process begins from the date of this document and shall remain open unless specifically withdrawn by India Exim Bank.
4. Completed Application (off-line) in accordance with the provisions of this Registration Document should be delivered physically at the address given in clause 1.2:

Chief General Manager  
Infrastructure Group  
Export-Import Bank of India  
Office Block, Tower 1  
7<sup>th</sup> Floor, Adjacent Ring Road  
Kidwai Nagar [East]  
New Delhi -110023  
E-mail: [infragroup@eximbankindia.in](mailto:infragroup@eximbankindia.in)  
Website: [www.eximbankindia.in](http://www.eximbankindia.in)

## TABLE OF CONTENTS

<b>DISCLAIMER.....</b>	<b>1</b>
<b>NOTICE FOR REGISTRATION OF CONSULTANTS .....</b>	<b>3</b>
<b>TABLE OF CONTENTS .....</b>	<b>4</b>
<b>PART-I: SCOPE OF SERVICES .....</b>	<b>5</b>
<b>PART-II: INSTRUCTIONS TO APPLICANTS FOR REGISTRATION (ITA).....</b>	<b>9</b>
<b>SECTION-1 INTRODUCTION .....</b>	<b>9</b>
1.1 Brief description of Registration Process .....	9
1.2 Correspondence with the Bank.....	10
1.3 Award of Consultancy Assignment.....	11
2.1 Applicant's Nationality.....	12
2.2 Financial Conduct.....	12
2.3 Debarment / Blacklisting or Conviction.....	12
2.4 Past Contract Non-Performance .....	13
2.5 Financial Status and Capacity.....	13
2.6 Quality Assurance.....	13
2.7 Compliance Public Procurement Orders .....	14
2.8 Acknowledgement by the Applicant .....	14
2.9 Amendment of Registration Document.....	14
2.10 Continued Eligibility .....	14
<b>SECTION-3: EXPERIENCE REQUIREMENT .....</b>	<b>16</b>
3.1 Experience for Sector Expert.....	16
3.2 Experience for Procurement Expert .....	18
<b>SECTION-4 PREPARATION AND SUBMISSION OF APPLICATIONS .....</b>	<b>19</b>
4.1. Submission of Application .....	19
4.2 Clarifications .....	19
4.3 Cost of Application.....	19
4.4 Registration for multiple sectors.....	19
4.5 Confidentiality .....	20
4.6 Verification and Disqualification .....	20
4.6 Rejection of Application.....	20
<b>SECTION-5 OTHER CONDITIONS .....</b>	<b>21</b>
<b>SECTION-6 APPLICATION FORM.....</b>	<b>23</b>

## PART-I: SCOPE OF SERVICES

1. The Export-Import Bank of India ("**India Exim Bank**", or "**the Bank**"), from time to time carries out various activities, including, inter-alia, preparation / vetting of Project Feasibility Reports; vetting of Detailed Project Reports; appointment of Lender's Independent Engineer during project execution, preparation of Project Impact Assessment reports and also undertakes various procurement activities related to the projects being financed by India Exim Bank under various financing programme of the Bank.

2. In pursuance of the above and to facilitate expeditious onboarding of relevant experts for undertaking activities as outlined in this Scope of Services, the Bank invites applications for registration of Consultants as Technical and Procurement Expert ("**Consultant**") with India Exim Bank.

3. The registration of consultant as **Technical Experts** is being undertaken for the following broad sectors:

- (i) Transportation (Roads & Highways, and Railways)
- (ii) Power (generation, transmission and distribution, rural electrification, renewable energy, etc.)
- (iii) Water and Irrigation (including micro/drip irrigation, canals, desalination, water treatment and purification, storage and distribution etc.)
- (iv) Civil construction (including Bridges, Housing, Training centers, Stadiums etc.)
- (v) Health Care (Construction of Hospitals with supply & installation of equipment).

Illustrative scope of services expected from the Technical Consultant is as under:

- (i) Vetting of Detailed Project Reports (DPR).
- (ii) Preparation / vetting of project Feasibility Reports, Techno Economic viability reports.
- (iii) Technical inputs during implementation of projects.
- (iv) Inputs on cost variation and change in scope of projects.
- (v) Acting as Lender's Independent Engineer (LIE).
- (vi) Conducting Project Impact Assessment (PIA).
- (vii) Cost assessment of projects.
- (viii) Inputs on issues like contract variation / negotiation of specific clauses of the contractual agreements.
- (ix) Any other service as may be required by India Exim Bank.

4. Registration of **Procurement Consultants** will be general and not specific to any particular sector. Illustrative scope of services expected from the Technical Consultant is as under:

- (i) Preparation of Model Tender Documents and Policies.
- (ii) Conducting Pre-qualification of Indian Entities.
- (iii) Vetting of bidding documents and bid evaluation reports.
- (iv) Vetting of draft Contract Agreements.
- (v) Any other service as may be required by India Exim Bank.

5. Indicative TOR for the scope of Technical services outlined in **para 3** above is as under:

**5.1 For Preparation / Vetting of Feasibility / Viability Reports and vetting of DPR:**

- (a) The social, economic and technical rationale of the proposed project;
- (b) Identification of land for proposed project, access / right of way to site;
- (c) A detailed cost break-up along with detailed justification under each head;
- (d) Requirement and availability of raw materials and intermediate inputs on utilities like water, electricity, etc.;
- (e) Requirement and availability of skilled and unskilled manpower;
- (f) Environmental impact, assessment and resettlement of population;
- (g) Suitability of the proposed equipment and specifications thereof;
- (h) Availability of the major project components from Indian entities, along with the names of established and reputed Indian suppliers;
- (i) Financial and technical feasibility of the proposed project as applicable;
- (j) Benefits to the country of domicile and the locality of the project;
- (k) Assessment of Indian / Non-Indian Content, in case the goods / services to be exported / imported from India / some other geography.
- (l) Details of various clearances / approvals / local taxes required in the host country for execution of a project.
- (m) Availability of Right of Way (ROW).
- (n) Compliance with IDEAS Guidelines.
- (o) Any other aspect outlined in the TOR.

**5.2 Project Impact Assessment:**

Analysis and evaluate the impact of the project on various aspects, including but not limited to environmental, social, governance and economic dimensions, over the baseline information / status.

**5.3 Technical Expert/ Lenders Independent Engineer (LIE):**

Main activities of an LIE are spread across various phases of a project i.e. Phase I-Project Review and Assessment (*Prior to Construction*); Phase II-Construction Monitoring (*Beginning of Construction to Commencement of Operations Date - COD*); and Phase III - Annual Operational Review – Post COD. The broad TOR for LIE is as under:

- (a) Review the Project costs, including adequacy of contingencies, and compare the project cost estimate with those of similar projects.
- (b) Economic Viability of the project.
- (c) Review the technical inputs, Project Financial Model and the drawdown schedule.
- (d) Review of the Project's conceptual design, engineering and drawings, construction plans and operation plans including the projected construction program, expenditure schedule and adequacy of the arrangements made to achieve the projected construction schedule;

- (e) Review of content breakup at DPR stage as well as during implementation stage.
- (f) Indian content certification in applicable cases;
- (g) Review the necessary approvals related with the project, adequacy of clearances and any consent, license, approval, registration, permit or other authorization of any nature which is required to be granted by any statutory or regulatory authority or any third party for the implementation, operation, Continuation and maintenance of the project.
- (h) Vetting of contracts for various works awarded under the project including liquidated damages and performance guarantees therein, in addition to examination of reasonability of contract prices;
- (i) Verify the physical progress of work at the site to assess and report on the actual expenditure being incurred on the project, alongwith comparison of planned Vs actual expenditure.
- (j) Periodic review and Monitor the project against the implementation schedule, to effective monitoring of the progress of the project and ensure proper utilization of funds;
- (k) Review change in scope of work of the project during construction, if any.
- (l) Review of Extension of Time request from Project Authority (keeping in view the Terminal date of Disbursement).
- (m) Review and assessment of variation in orders, if any, which may have impact on the EPC cost.
- (n) Any other activity as may be required by India Exim Bank.

6. Indicative TOR for the scope of Procurement services outlined in **para 4** above is as under:

- (a) Developing eligibility criteria, technical qualification, and overall selection process for Expression of Interest / Prequalification / Bidding documents;
- (b) Preparation / review of Prequalification / Bidding Documents for selection of Works Contractors / DPR or PMC Consultant, for the projects funded by India Exim Bank;
- (c) Review of evaluation of applications received for pre-qualification;
- (d) Review of Bid Evaluation Reports;
- (e) Providing opinion on applicable laws, regulations, codes, policies, and procedures adopted in public procurement;
- (f) Any other activity as may be required by India Exim Bank.

7. The Terms of Reference (TOR) given above are indicative in nature. Exact TOR for specific assignments shall be provided in the Request for Proposal (RFP) Document for invitation of techno-commercial bids from registered consultants, for selection of consultants for specific assignments.



8. The applicants may request to be registered as technical experts in one or multiple sectors by indicating their interest in the Application. Applicants may submit a single application selecting the sectors for which they wish to be considered for registration, and accordingly prepare their applications and furnish the supporting information like details of experience and projects completed in the respective sectors for which registration has been applied.

9. A confirmation letter / e-mail shall be sent to all such consultants which are successfully registered.

10. The registration will be valid for a period of **3 years** from the date of notification of registration by India Exim Bank. After the end period of registration, the registered Consultants, willing to continue with registration, shall apply afresh for renewal of registration in accordance with the procedures established by India Exim Bank at the time of submission of such applications.

11. The Applicants are hereby informed that in case a registered Consultant undertakes a consultancy assignment for any project, the Consultant shall be considered to have Conflict of Interest in relation to that project and the Consultant shall not be permitted to participate in that project in any other capacity ( like PMC / EPC etc.), unless the Conflict of Interest is explicitly waived by India Exim Bank, for that project. It is clarified that such Conflict of Interest shall apply only to the project for which the Consultant has undertaken a consultancy assignment and shall not apply to any other projects funded by India Exim Bank, unless otherwise communicated by India Exim Bank.

12. Applicants are also advised to refer and be guided by the Public Procurement Order No. 4 dated February 23, 2023, issued by the Public Procurement Division of the Department of Expenditure, Ministry of Finance, Government of India, which is applicable to the current Registration Process.

## PART-II: INSTRUCTIONS TO APPLICANTS FOR REGISTRATION (ITA)

### SECTION-1 INTRODUCTION

#### 1.1 Brief description of Registration Process

1.1.1 The process for Registration (the “**Registration Process**”) shall be conducted by India Exim Bank in accordance with this Registration Document. The Applicants are required to submit the Application Form in the Format as given at SECTION 6 of this document in offline mode in accordance with provisions of this Registration Document along with a copy (self-attested on all pages) of Power of Attorney in favour of the person who has been authorised through an appropriate Company Board Resolution or equivalent document, a self-attested copy of which shall also be attached to with the Application Form. The Application Form should be physically delivered in the sealed envelope at the address given in clause 1.2 of this section. A confirmation letter / e-mail shall be sent to all such consultants which are successfully registered.

1.1.2 The registration process does not envisage submission of supporting documents except for the copy of Power of Attorney as mentioned sr. 1.1.1 above. The registration which will be based on declaration by the applicant regarding the correctness of the particulars furnished, and compliance with the provisions and undertakings mentioned in this registration document. However, the Bank reserves the right to call for any supporting document(s) from the applicant at any time before or after the registration. The Bank reserves the right to reject any Application if it is discovered from such information or from any other source that the applicant has made suppression of facts, misleading or false representations as a part of the Application. Non-submission of supporting documents by the applicant within the timelines, as may be specified by the Bank, will lead to disqualification of the applicant.

1.1.3 The Registration Document and any addenda issued subsequent to this Registration Document and as made available on the website of the Bank, will be deemed to form part of the Registration Document.

1.1.4 The Applicant is free to seek any clarifications from India Exim Bank. The Applicant shall submit any clarifications required to be sought in writing to the Bank through the means as specified under **Clause 1.2**. Submission of such requests for clarifications shall,

however, not bind India Exim Bank with any obligation to respond to the same.

1.1.5 The Registration will be valid for a period of **3 years** from the date of notification of registration by India Exim Bank ("**Registration Validity**"). Within the said period, India Exim Bank reserves the right to ask for additional information or fresh application from the registered entities. After the end of period of registration, the registered Consultants, willing to continue with registration, shall apply afresh for renewal of registration in accordance with the procedures established by India Exim Bank at the time of submission of such applications.

1.1.6 The Applicants are advised that the Registration Process is entirely at the discretion of the Bank. Notwithstanding anything contained in this Registration Document, the Bank reserves the right to accept any Application, and or reject any or all Applications, and to annul the Registration Process and the list of Registered Consultants, at any time, without thereby incurring any liability to the Applicants.

1.1.7 The Bank shall not be liable for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Registration Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Registration Document or any assessment, assumption, statement or information contained therein or deemed to form part of this Registration Document or arising in any way with participation in this process or arising from reliance of any Applicant upon the statements contained in this Registration Document.

## **1.2 Correspondence with the Bank**

Details and mode of communication for the purpose of communication, clarification and Application Submission is as under:

Chief General Manager  
Infrastructure Group  
Export-Import Bank of India  
Office Block, Tower 1  
7<sup>th</sup> Floor, Adjacent Ring Road  
Kidwai Nagar [East]  
New Delhi -110023  
Email: [infragroup@eximbankindia.in](mailto:infragroup@eximbankindia.in)

### 1.3 Award Consultancy Assignment

of To select the Consultants for award of a prospective consultancy assignment, India Exim Bank will invite Techno-Commercial Proposal (the **"Proposal"**) from the Registered Consultants. Such Proposal shall be invited by way of a Request for Proposal (RFP), outlining the eligibility criteria for assessment of the suitability of the Registered Consultants to undertake the consultancy assignment. The award of the consultancy assignment shall be in accordance with the terms and conditions of the RFP.

## SECTION-2 GENERAL ELIGIBILITY CRITERIA

### 2.1 Applicant's Nationality

This registration exercise is open only to Indian Entities. The Applicant shall be deemed to be Indian if the Applicant is registered in India and / or incorporated / established under any law in force in India, as evidenced by its articles of incorporation and its registration documents, or any other equivalent document, as the case may be.

The term 'entity' shall refer to any firm, company, corporation, academic institutions, government, state or state agency, or any association or partnership (whether or not having separate legal personality). Presently, the registration process is not open for individual consultants.

### 2.2 Financial Conduct

An Applicant shall be ineligible if the Applicant or its member(s):

- i) is currently under default on any loan to any Bank / financial institution (FI) in India and its account has been classified as Non-Performing Asset (NPA) as per Central Repository of Information on Large Credits (CRILC) database in India;
- ii) its promoters/directors (excluding nominee directors and independent directors) currently appearing in Credit Information Bureau India Ltd. (CIBIL) Defaulter List or RBI Willful Defaulter List;
- iii) has been currently admitted by the National Company Law Tribunal (NCLT) for initiating corporate insolvency resolution process under the Indian Bankruptcy Code (IBC);
- iv) has been reported as fraud under the present promoter / directors by any Bank / Financial Institution in India

### 2.3 Debarment / Blacklisting or Conviction

The Applicant shall as on the date of submission of Application, not have been:

- i) debarred by India Exim Bank;
- ii) blacklisted, debarred or suspended from bidding by any Multilateral Development Bank (MDB), such as World Bank, Asian Development Bank etc.;
- iii) blacklisted, debarred or suspended from bidding by any Ministry / Authority of GOI
- iv) convicted or an offense under (i) India's Prevention of Corruption Act, 1988, or (ii) the Bharatiya Nyaya Sanhita, 2023 or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract, shall be ineligible to participate in the

Registration as applicable, during such period of time as the sanctioning authority shall have determined;

- v) In regard to matters other than security and integrity of India, convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which could cast a doubt on its ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community;
- vi) Regarding matters relating to security and integrity of India, facing any investigation or charge-sheeted by any agency of the Government of India or convicted by a Court of Law.

#### **2.4 Past Contract Non-Performance**

The Applicant shall, since the date preceding **5 (five)** years from the Application submission date have no instance of:

- (a) contract<sup>1</sup> non-performance as a result of Applicant's / Member's default in case the contract was awarded to a JV with the Applicant being a member of the JV;
- (b) records of poor performance, for projects in which it is acting as the 'Contractor', including but not limited to abandoning the work, rescission of the contract for reasons which are attributable to non-performance of the applicant, inordinate delays in completion, consistent history of litigation resulting in awards against the applicant or any of the constituents, or financial failure due to insolvency and/or bankruptcy, as evidenced by, but not limited to, imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant or member.

#### **2.5 Financial Status and Capacity**

The Applicant, over the period of last three (3) financial years immediately preceding the date of Application Submission, must have met the following conditions:

- a) Positive net worth for each of the last three (3) financial years; and
- b) Profit (i.e. Profit Before Tax) for at least one (1) out of last three (3) financial years.

#### **2.6 Quality Assurance**

The Applicant shall have the ISO Accreditation / Certified Quality Management System valid as on date of submission of the Registration. The accreditation shall continue throughout the validity of registration.

---

<sup>1</sup>Contract non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Applicant have been exhausted.

- 2.7 Compliance Public Procurement Orders** The Applicant shall comply with the provisions of Public Procurement Order No. 4 dated February 23, 2023, issued by the Public Procurement Division of the Department of Expenditure, Ministry of Finance, Government of India including any clarifications / amendments, or any other Procurement Guidelines, as may be issued by the Government of India.
- 2.8 Acknowledgement by the Applicant** It shall be deemed by submitting the Application, that the Applicant has:
- a) not been disqualified under any disqualification criteria stipulated in the Registration Document.
  - b) made a complete and careful examination of the Registration Document and is satisfied that the Applicant meets the eligibility criteria for Registration under this Registration Document.
  - c) agreed to be bound by the undertakings provided by it under and in terms hereof; and
  - d) read and understood the Debarment Policy of India Exim Bank ([https://www.eximbankindia.in/assets/pdf/public-declarations/Debarment-Policy\\_website.pdf](https://www.eximbankindia.in/assets/pdf/public-declarations/Debarment-Policy_website.pdf)) and acknowledges that the Applicant shall be liable for debarment in case of misrepresentations in the Registration Document or the Proposal, or non-performance under any subsequent Consultancy Assignment.
  - e) undertaken, that the information furnished in the application form is true and accurate, and the applicant is aware that if any part of the data / information submitted is found to be false or misleading at any stage, the applicant's registration may be cancelled, and it may not be considered for award of any assignment by India Exim Bank.
- 2.9 Amendment of Registration Document** At any time, India Exim Bank may, for any reason, whether at its own initiative or in response to clarifications requested by an Applicant, modify the Registration Document by the issuance of addenda. Any addendum thus issued shall be part of the Registration Document.
- 2.10 Continued Eligibility** The Applicant undertakes that the Applicant shall continue to comply with the terms and conditions of this Registration Document, including the eligibility conditions.
- In this respect, India Exim Bank retains the right to request any such evidence from the Applicant at any time during the Registration Validity.

In case any of disqualification / ineligibility conditions becoming true at any time post Registration, the Applicant shall immediately inform India Exim Bank of such disqualification / ineligibility conditions and reasons thereof. This may lead to cancellation of the registration, at any later stage as India Exim Bank may determine in its sole discretion.



## SECTION-3: EXPERIENCE REQUIREMENT

### 3.1 Experience for Sector Expert

3.1.1 The Applicant shall have demonstrable experience of successfully completing at least **3 (three)** contract / assignment as PMC / Lender's Engineer / Owner's Engineer / Authority Engineer / Vetting of DPRs & Feasibility Reports / preparation of DPR/TEV reports/ Impact assessment studies for projects in the role of Prime Consultant to the main client, that has been satisfactorily completed during the period of preceding **5 (five) years** out of which at least **1 (one)** should have been in past **2 (two)** years, from the Application submission date, for any or all of the following sector:

#### (i) Transport:

##### (a) Roads & Highways:

The Applicant shall have demonstrable experience in undertaking consultancy assignment in designing, planning, and managing of Expressways / National Highway / State Highway (having minimum length of 50 kms each) or Major District Road / Urban Road / or Rural roads (having minimum length of 25 kms each). For the said assessment, only WBM / Bituminous or Concrete Roads shall be considered of which at least **1 (one)** of the assignment should involve undertaking traffic study or geotechnical study or structural analysis or environmental impact assessment.

Additionally, the assignment completed should demonstrate designing / review of designs and assessment / review of such projects.

##### (b) Railways

The applicant shall have experience of at least 5 years in undertaking consultancy assignments related to Railway projects, including, but not limited to:

- (i) conducting feasibility studies and/or detailed surveys of the railway routes including infrastructure like track, bridges, culverts and other structures within the Right of Way.
- (ii) carrying out hydrological studies for ascertaining optimum length and location of bridges and culverts,
- (iii) geotechnical investigation, detailed engineering design and /or detailed cost estimates in connection with structural design of track, bridge and culverts, station facilities, yards, platforms, signaling & telecom systems and allied infrastructure.

(iv) Railway track construction / conversion / upgradation and allied rehabilitation work.

**(ii) Power:**

The Applicant shall have demonstrable experience in completing consultancy assignment for thermal / hydro / wind / solar/ nuclear power generation projects; or power storage or power transmission or power distribution or smart grids project or renewable energy integration project.

Additionally, the Applicant should have demonstrable experience in designing / review of designs / monitoring of project execution, for such projects.

**(iii) Water and Irrigation:**

The Applicant shall have demonstrable experience in completing consultancy assignment for execution of Water Transmission Project or Water Distribution Project or Irrigation Projects or wastewater treatment plants or stormwater management projects or construction of regulating structure in hydro power plant or sewage treatment project.

The assignment completed should include designing / review of designs / monitoring of execution, for such project.

**(iv) Civil construction:**

The Applicant shall have demonstrable experience in completing consultancy assignment in construction of Residential Accommodation or Office Complex (having multi story construction of a minimum of 50,000 square feet), Stadiums / Amphitheatre / Auditorium (having seating capacity of at least 500 persons) or Industrial Parks / SEZs or Ports or Airports or Schools (having a minimum capacity of 500 students) or hospitals (having minimum 100 beds) or Dam and reservoirs or Major Bridge (having minimum length of 30 meters) or Tunnel.

Additionally, the assignment completed should demonstrate designing / review of designs and assessment / review of such projects.

**(v) Health Care**

The Applicant shall have demonstrable experience in completing consultancy assignment for construction of Hospital or clinics or primary care facilities or specialized medical centers.

Additionally, the Applicant should have demonstrable experience in designing / review of designs for such projects and assessment / review of Medical Equipment.

3.1.2 For the purpose of meeting experience requirement under this Clause, the Applicant may submit names of a maximum **3 (three)** number of Contracts for each sector separately. In case the number of contracts submitted is more than the number specified above, the Bank shall consider only the first 3 (three) contracts sequentially as per the serially numbered list of Contracts.

### **3.2 Experience for Procurement Expert**

For Application of Procurement Expert the Applicant shall have demonstrable experience of successfully handled least **3 (three)** contracts / assignments in the last **5 (Five)** years from the last date of the submission of application, as prime Consultant / Procurement Expert or similar positions in managing end-to-end procurement processes, including sourcing, drafting of tender, tendering, contract management, supplier relationship management, and performance evaluation for infrastructure projects, public sector procurement, or international procurement, with a focus on strategic sourcing, vendor management, contract negotiation, contract law/ terms, and conditions etc. Of the stated number of contracts / assignments handled, at least 2 (two) should have been undertaken during at least 2 years from the date of submission of the application.

## SECTION-4 PREPARATION AND SUBMISSION OF APPLICATIONS

- 4.1. Submission of Application** The completed applications (off-line) in accordance with the provisions of this registration document shall be submitted physically at the address given in clause 1.2.
- Incomplete applications or applications submitted in any other manner shall not be considered for registration and shall be rejected.
- 4.2 Clarifications**
- 4.2.1 Applicants requiring any clarification on the Registration Document may notify the Bank in accordance with **Clause 1.2** and shall clearly bear the identification “Clarification regarding Registration of consultants”.
- 4.2.2 India Exim Bank shall endeavor to respond to the queries raised or clarifications sought by the Applicants and provide such further information as it may, in its sole discretion, consider appropriate for facilitating a fair and transparent process. However, India Exim Bank reserves the right not to respond to any question or provide any clarification, in its sole discretion, and nothing in this Registration Document shall be taken or read as compelling or requiring India Exim Bank to respond to any question or to provide any clarification.
- 4.2.3 India Exim Bank may also on its own motion, if deemed necessary, issue interpretations and clarifications to all prospective Applicants. All clarifications and interpretations issued shall be deemed to be part of the Registration Document. Verbal clarifications and information given by the India Exim Bank, or its employees shall not in any way or manner be binding on the Bank.
- 4.3 Cost of Application** The Applicants shall be responsible for all the costs associated with the preparation of their Application and their participation in the Registration Process. The Bank shall not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Registration Process.
- 4.4 Registration for multiple sectors** In case of submitting application for registration for multiple sectors, Applicant should indicate their preference of sectors in which the Applicant is interested in being registered with India Exim Bank. The Bank shall register each Applicant for the maximum combination of sectors for which the Applicant meets the criteria as specified in this Registration

Document.

#### **4.5 Confidentiality**

4.5.1 Any attempt by an Applicant to influence the Bank during the registration process may result in the rejection of their application.

4.5.2 The Bank / Applicant will treat all information, submitted as part of the Application, in confidence and will require all those who have access to such material to treat the same in confidence. The Bank / Applicant may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity or as may be required by law or in connection with any legal process.

#### **4.6 Verification and Disqualification**

The Bank reserves the right to verify all statements, information submitted by the Applicant in response to this Registration Document, including cross checking of the completion certificates / testimonials with any authorities issuing such certificates or any other relevant documents. The Applicant shall, when so required by the Bank, make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of such verification, by the Bank shall not relieve the Applicant of its obligations or liabilities hereunder nor will it affect any rights of the Bank thereunder.

#### **4.6 Rejection of Application**

4.6.1 The Bank reserves the right to reject any Application if it is discovered that the Applicant has made suppression of facts, misleading or false representations in the forms, statements, affidavits, and attachments submitted as a part of the Application.

4.6.2 Notwithstanding anything contained in this Registration Document, the Bank reserves the right to reject any or all Applications and/or to annul the Registration Process, at any time without any liability or any obligation for such acceptance, rejection or annulment and without assigning any reason thereof.

## SECTION-5 OTHER CONDITIONS

- 5.1 India Exim Bank, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to;
- suspend and/ or cancel the Registration Process and/ or amend and/ or supplement the Registration Process or modify the dates or other terms and conditions relating thereto;
  - consult in writing with any Applicant in order to receive clarification or further information, retain any information and/ or evidence submitted to India Exim Bank by, on behalf of, and/ or in relation to any Applicant;
  - independently verify, disqualify, reject and/ or accept any and all submissions or other information and/ or evidence submitted by or on behalf of any Applicant.
  - Visit the premise of the Applicant/registered entity.
- 5.2 It shall be deemed that by submitting the Application, the Applicant agrees and releases India Exim Bank, its employees, and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and / or performance of any obligations hereunder, pursuant hereto, and/ or in connection with the Registration Process, to the fullest extent permitted by applicable law, and waives any and all rights and/ or claims it may have in this respect, whether actual or contingent, whether present or in future.
- 5.3 Applicants participating in this Registration Process shall maintain highest standards of **ethics and integrity** and not indulge in prohibited practices or other misdemeanors, either directly or indirectly or through an agent, at any stage during the Registration Process. If, in accordance with the administrative procedures of the Bank, it is demonstrated that an Applicant, in this Registration Process, or during the subsequent bidding for the contract(s) has engaged in any corrupt, fraudulent, anti - competitive, coercive, undesirable, restrictive or obstructive practice, India Exim Bank may, inter alia,
- reject any application for Registration or award of contract in connection with the procurement process, and declare the applicant as ineligible to be awarded future contracts; and/or
  - declare an Applicant as debarred under India Exim Bank's Debarment Policy in vogue/in force on the date of invitation of application.
- 5.4 The Applicant shall not, directly or through a third party, offer, request or accept for themselves or for a third party, financial, including agency commission or non-financial advantage or even direct or indirect promise or any other acts, as offsets for Registration or contract award and execution as applicable, if susceptible of being qualified as criminal

unlawful acts in accordance with applicable laws.

5.5 For the purposes of this Clause, the following terms shall have the meaning hereinafter respectively assigned to them:

- a) “**corrupt practice**” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the Registration Process or engaging in any manner whatsoever, during the Registration Process;
- b) “**fraudulent practice**” means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the Registration Process;
- c) “**Anti-competitive practice**” means any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of The Competition Act, 2002, between two or more Applicants, that may impair the transparency, fairness and the progress of the Registration Process;
- d) “**coercive practice**” means impairing or harming or threatening to impair or harm, directly or indirectly, any person or property to influence any person’s participation or action in the Registration Process;
- e) “**undesirable practice**” means establishing contact with any person with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Registration Process;
- f) “**restrictive practice**” means forming a cartel or arriving at any understanding or arrangement among Applicants with the objective of restricting or manipulating a full and fair competition in the Registration Process; and
- g) “**Obstructive practice**” means any practice which materially impede the Authority’s investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/ or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the Authority’s rights of audit or access to information.

## SECTION-6 APPLICATION FORM

-----On the letter head of the Applicant -----

Date:

To,

Export-Import Bank of India  
Office Block, Tower -1, 7th Floor,  
Kidwai Nagar (East),  
New Delhi - 110023

**Sub: Application for registration as consultant with Export-Import Bank of India.**

Dear Sir,

1. With reference to the Notice for Registration of Consultants as Technical and Procurement Experts Ref: GEN-316 / INFRA / REG-01 dated February 10, 2025 on the website of Export -Import Bank of India (India Exim Bank) (Notice for registration), we hereby apply to be registered as consultant with India Exim Bank as per the particulars furnished hereunder:

1	Name of the Applicant		
2	Constitution and Year of Incorporation		
3	Applicant's Contact Details		
	a	Legal Address of Applicant (Registered in India)	
	b	E-mail	
	c	Phone	
	d	Mobile Phone	
4	GST Number:		
5	PAN		
6	CIN		
7	Nationality and Ownership:		
	a	Nationality	



	b	Location (Country) of the beneficial owner	
	c	Compliance with Public Procurement order no. 4 issued by Public Policy Division, Department of Public Enterprise, Ministry of Finance, Govt. of India. (Yes / No)	
8	Bank account details:		
	a	Name of the Bank	
	b	Branch	
	c	Account Number	
	d	IFSC Code	
	e	Nature of Account	
9	Details of Applicant's authorised representative: (Attach Power of Attorney)		
	a	Name	
	b	Aadhar Number	
	c	Designation	
	d	DIN	
	e	Address	
	f	Phone	
	g	Mobile Phone	
	h	e-mail address	
10	Application is submitted for registration as:		
	Particulars		Yes / Not Applicable
	Technical Consultant		If yes, fill the details at 10 A
	Procurement Consultant		If yes, fill the details at 10 B
10 A	Application for registration as technical consultant in the following Sectors and Sub-Sectors: (Please write YES or NO against the relevant sectors and sub-sectors and indicate no. of years of experience you have in respective sector along with a list of projects (maximum 3) completed in last 5 years in that sector.)		

		Sector / Sub-Sector	Yes / No	No. of years of experience (Mention N.A. for sector not applied for)	List of projects (maximum 3) completed in last 5 years) (Use Annexure if required)
	a	Transportation:			
		i Roads & Highways			
		ii Railways			
		iii Others (Please mention) _____ _____			
	b	Power:			
		i Generation	,		
		ii Transmission and distribution			
		iii Rural Electrification,			
		iv Renewable energy			
		v Others (Please mention) _____ _____			
	c	Water and Irrigation			
		i Micro/drip irrigation			
		ii Canals			
		iii Desalination, water treatment and purification			
		iv Storage			
		v Distribution			
		vi Others (Please mention)			

			_____			
			_____			
	d	Civil construction:				
		i	Bridges			
		ii	Housing			
		iii	Training centers			
		iv	Stadiums			
		v	Others (Please mention) _____ _____			
	e	Health Care:				
		i	Construction of Hospitals			
		ii	Supply & installation of equipment.			
		iii	Others (Please mention) _____ _____			
	f	Others (Please mention) _____ _____				
	10B	Application for registration as Procurement Consultant and indicate no. of years of experience you have in providing procurement related services as detailed in the Notice for Registration, along with a list of projects (maximum 5) completed in last 5 years):				
		a	No. of years of experience			
		b	List of projects (max 5 completed in last 5 years)	_____ _____ (Use Annexure if required)		

2. We undertake that:

- I. \_\_\_\_ (Name of the applicant) \_\_\_\_ has the relevant experience in the sectors for which registration has been requested;
- II. \_\_\_\_ (Name of the applicant) \_\_\_\_ has not been declared as NPA, Fraud, Willful Defaulter, defaulter under CIBIL by any bank;
- III. \_\_\_\_ (Name of the applicant) \_\_\_\_ has not been admitted for liquidation and there is no application pending in court for liquidation of applicant;
- IV. \_\_\_\_ (Name of the applicant) \_\_\_\_ has not been Debarred / Blacklisted by Exim Bank, any Multilateral Development Bank, any Ministry / Authority of Government of India;
- V. \_\_\_\_ (Name of the applicant) \_\_\_\_ has not been Convicted under laws like a) Prevention of Corruption Act, 1988, or (ii) the Bhartiya Nyaya Sanhita, 2023 or any other law for the time being in force.

3. We confirm that we meet all the eligibility criteria stipulated in the Notice for Registration and agree to be bound by all the terms and conditions stated therein.

Signed: [ Insert signature(s) of an authorized representative(s) of the applicant]

Name: [ Insert full name of the person(s) signing the application]

In the capacity of: [Insert capacity of the person(s) signing the application]

Dated:

Encl: Copy (self-attested on all pages) of Power of Attorney in favour of the person who has been authorised to sign through an appropriate Company Board Resolution or equivalent document, along with a self-attested copy of such Board resolution / equivalent document.